

CMH

Community Memorial Hospital

*Caring for Our Community
Close to Home*

WE'RE HIRING!

Join Our Healthcare Team

At Community Memorial Hospital, we're more than a workplace—we're a team dedicated to caring for our community like family. If you're looking for a career where you can make a difference close to home, we'd love to meet you!



MEDICAL SUPPORT ASSISTANT

**FULL-TIME | DAY SHIFT
ROTATING SATURDAY MORNINGS**

Provide friendly, professional service and essential administrative support to patients, staff, and providers.

YOU WILL:

- Provide excellent customer service to patients and families
- Schedule and coordinate patient appointments
- Assist with patient records and administrative functions
- Maintain confidentiality and handle sensitive information
- Work collaboratively with patients, providers, and staff
- Perform other administrative duties as assigned

WE'RE LOOKING FOR SOMEONE WHO IS:

- ✓ Organized and dependable
- ✓ Detail-oriented and accurate
- ✓ Friendly and professional
- ✓ Excellent communicator
- ✓ Comfortable in a fast-paced healthcare environment



ADVANCED PRACTICE PROVIDER

**FULL-TIME OR PART-TIME
ROTATING CALL**

Deliver high-quality, compassionate care in our clinic and hospital settings.

YOU WILL:

- Provide patient care in clinic and hospital settings
- Diagnose and treat acute and chronic conditions
- Develop and manage patient care plans
- Collaborate with providers and care teams
- Educate and support patients and families
- Contribute to a culture of quality, safety, and compassion

WE'RE LOOKING FOR SOMEONE WHO HAS:

- ✓ Current licensure and certification (Nurse Practitioner or Physician Assistant)
- ✓ Strong clinical skills and judgment
- ✓ Excellent communication and teamwork
- ✓ A passion for rural healthcare

WHY WORK AT CMH?



Competitive Compensation



Health, Dental & Vision Insurance



Life Insurance



Retirement Plan



Paid Time Off (PTO)



A Supportive Team & Community



We take care of our team so you can take care of our patients.

READY TO APPLY?



Apply online at cmhburke.org or pick up an application at the front desk.

QUESTIONS?

- 📞 (605) 775-2621
- ✉️ jocelyn.flattery@cmhburke.org
- 👤 Jocelyn Flattery



Community Memorial Hospital is seeking dedicated team members to serve the patients and families of Burke and surrounding communities.

Applications will be accepted until the positions are filled.

COMPASSIONATE CARE. ❤️ CLOSE TO HOME. ❤️ HERE FOR YOU.